



**COMBINED AUSTRALIAN NETBALL ASSOCIATION  
Inc.  
(CANA)**

**RISK MANAGEMENT PLAN**

**8 JULY 2025**

**Introduction:**

The Combined Australian Netball Association (CANA) identifies that risk management is a major component of the preparation for possible events in advance, rather than waiting until they happen. The Risk Management Project is perhaps that most effective tool in the governance structure of CANA and increases the odds for mitigation and being prepared for issues. This plan will assist in predicting budgets and scheduling, even when changes occur or unpredictable events take place.

This plan ensures a heightened understanding of the identified risks. This will allow the CANA Board and any future Host Association to plan future carnivals and CANA events.

This plan is read in conjunction with the following types of risk, levels, consequences and likelihood of risks occurring. This includes:

TYPE OF RISK	
<b>A – HARM TO OUR PEOPLE</b> <b>B – HARM TO OUR ASSOCIATION</b> <b>C – LEGAL OBLIGATIONS WE COULD BE AT RISK OF BREACHING</b>	

LEVEL OF RISK	
SCORE	SCALE
1	MINIMAL
25	MINOR
50	MODERATE
75	MAJOR
100	CATASTROPHIC

CONSEQUENCES OF RISK	
F	FINANCIAL
I	INJURY
R	REPUTATION
C	COMPETITIVENESS

LIKELIHOOD OF RISK OCCURRING	
1	RARE
2	UNLIKELY
3	POSSIBLE
4	LIKELY
5	ALMOST CERTAIN

## RISK MANAGEMENT ACTION PLAN – COMBINED AUSTRALIAN NETBALL ASSOCIATION

Potential Risk	Date	Type of Risk	Level of Risk	Reason for Risk Rating		Action	Resources Required	Responsibility	Timeline	Communication	Risk Treated	Review Date
				Consequences	Likelihood							
Personnel	2012 2017 2023	A,B,C	75	F,R,C	3	Identify suitable people	Affiliates	Board	June Meeting	E-Newsletter Secretary's Newsletter Website	2009 2012 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
Person without insurance sued CANA during Championships	2006 2012 2017 2023	C	100	F,R,C	1	Included on team and individual nomination forms  Ensure Host Association has appropriate public insurance	Player and Member Association Insurance	Member Associations or individual Treasurer	Ongoing	Nomination Form/Newsletter Host Association guidelines. Officials Information Package	2001 2012 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
Courts below standard	2006 2012 2014 2023	A,B,C	25	I	3	Review courts prior to Championships. Board to visit Host Association prior to Championships	Visual checklist	Board Host Association	Annually	Host Guidelines	2006 2012 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024

<b>Pole covers missing</b>	2006 2012 2023	A,B,C	50	I	1	Games postponed until covers replaced	IFNA Rule Book 2024	Umpires Host Board	Daily during Championships	Verbal	2005 2012 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Ball is thrown and hits spectator</b>	2006 2012 2023	A,B,C	1	I	4	Programme Umpires Check	Policy covers, first aid	Host Umpires Spectators	Ongoing	Verbal and signage	Accepted risk 2012	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Player/spectator/ official assaults or abuses umpire</b>	2006 2012 2023	A,B,C	1	R	3	Carnival referee calls police if serious assault. Negotiate with parties to find resolution	Host Association Insurance Public Liability Code of Conduct	Carnival Referee Player Umpire Spectator	Ongoing	Host Association Guidelines Officials Information Package	Accepted Risk 2012 2023	Biannual  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Coaches and Umpires giving wrong directions/advice interpretation</b>	2006 2012 2015 2023	C	100	F,R,C,I	1	Carnival convenor to decide in the first instance and then referred to the NCD and/or NUD	Host Association Guidelines Rules of the Championships	Director of the Carnival Director of Umpiring Director of Coaching	Ongoing	Host Association guidelines Officials Information Package	Accepted Risk 2012 2023	Biannual  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Electrical Storm during Play</b>	2006 2012 2015 2023	A,B,C	50	I,F	3	Emergency time by Umpires Lightning policy developed and implemented	IFNA Rule Book 2024	Umpires, Carnival Convenor, Board	Ongoing	As per policy and Rules	2003 2012 2023	Biannual  July 2024

<b>Membership low – not sustainable</b>	2006 2012 2017 2023	B	100	F,R,C	3	Identify new associations Ensure current numbers are maintained Increase marketing and communication. Identify new membership subscription options	Policies Action Plan Strategic Plan	Board Member Associations	Ongoing	Policies Procedures Verbal Website Email Facebook	2008 2012 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Player/spectator under influence of alcohol and/or drugs</b>	2006 2012 2023	A,B,C	25	I,R,C	3	Contact Carnival convenor And/or police	Host Associations Insurance	Host Association Carnival Convenor	Ongoing	Signage Newsletters Coaches/Umpires/ Managers meetings	Accepted Risk 2012	Annually  Reviewed June 2017 October. 2019 October 2013 July 2024
<b>Lack of Policies</b>	2006 2012 2017 2023	A,B,C	100	F,R,C	1	Identify opportunity for policy development. Update Strategic Plan Update Action Plan	Banking facilities Procedures manual for Treasurer Electronic Banking procedures have been implemented and now included on tour nomination form	Board	Ongoing	Board minutes AGM Correspondence Lists Clinics/Courses	Accepted Risk 2012	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Robbery at Championships</b>	2006 2012 2017 2023	A,B	25	F,I	1	Ensure adequate security over our property Access to banking facilities E-Banking Call police	Banking facilities procedures Manual for our Treasurer Electronic banking procedures have been implemented and now included on tour nomination forms	Board	Ongoing	Procedures manual for treasurer Insurance police Newsletters Minutes	2009 2012	Annually  Reviewed June 2017 October 2019 October 2023 July 2024

<b>Impact of adverse publicity</b>	2006 2012 2023	B	50	R,C	3	Carnival Convenor to respond if deemed appropriate Positive message to membership	Media Social Media	Carnival convenor in consultation with the Board	Ongoing	Newsletters Correspondence Policies	Accepted risk 2012	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Risk of appointing inappropriate personnel</b>	2006 2012 2023	B	75	F,R,C	2	Identify suitable personnel Succession planning Police – Working with Vulnerable People Opportunity for leadership and professional development for board members to ensure adequate skills knowledge	Terms of Reference  CANA to pay for Board members Working with /vulnerable People checks.	Board	Ongoing	Police and Procedures Verbal Newsletter Correspondence Website	2009 2012	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Data Management</b>	2012 2023	A,B,C	100	F,R	1	Ensure back up recording of all data info. Destruction of forms which do not comply with privacy legislation Cloud storage	Computer Access to shredder Software available to assist with data management Mailchimp being tested Treasurer's package being identified to assist with streamlining of Treasurer's reports Ensure updating of security systems for Secretary and Treasurer	Board	Ongoing	Procedures manual for Secretary, Treasurer and Group Tour Manager	2012 2023	Annually  June 2017 October 2019 October 2023 July 2024

<b>Complaints and Grievances</b>	2014 2023	A,B,C	50	F,R	3	Ensure considered responses are provided by the CANA Board. Following correct procedures	Administration	Board	Ongoing	Policy and Procedures	2014	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>No Member Association available to host the National Championships</b>	2017 2019 2023	A,B,C	100	F,R,C	4	If no application consider CANA Board hosting the Championships	Finance Administration Availability of personnel	Board	Ongoing	Board minutes AGM Correspondence	2019 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Loss of Intellectual Property</b>	2017 2023	A,B,C	75	F,R,C	3	Ensure Coaching and Umpiring documentation are maintained and updated and backed-up on a regular basis Adopted IFNA Rules and allow variations as set out in Rules of Championships	Administration	Appropriate Board Member	Ongoing	Policy and Procedures CANA Records	2017 2023	Annually  Reviewed June 2017 October 2019 October 2023 July 2024
<b>Board suitably trained and Upskilled to respond to situations</b>	2023	A,B,C	50	F,I,R	3	Concussion training. Identifying new on-line training opportunities Update Injury Form	Finance Admin	Board	Ongoing	Policy Procedures	2023	Reviewed Annually – 2023 July 2024



<b>Concussion Training</b>	2023	A,B,C	50	F,I,R	3	Lack of supervision Unqualified people Lack of outdoor inspections	Finance Admin	Board Players Coaches	Ongoing	Policy Procedures	2023	Reviewed Annually – 2023 July 2024
<b>Players, coaches and umpires who are not eligible or medically fit</b>	2023	A,B,C	50	F,I,R	3	Lack of supervision Unqualified people	Finance Admin	Board Players Coaches Umpires	Ongoing	Policy Procedures	2023	Reviewed Annually – 2023 July 2024
<b>Fire evacuation procedures</b>	2023	A,B,C	100	F,I,R	3	Injury by heat/smoke or panic	Finance Admin	Board Players Umpires Coaches Spectators	Ongoing	Policy and procedures. Ensuring fire evacuations procedures are in place on site	2023	Reviewed Annually – 2023 July 2024
<b>Weather conditions</b>	2023	A,B,C	50	F,I,R	3	Dehydration Heatstroke Sunburn Hypothermia Pneumonia	Finance Admin	Board Players Umpires Coaches Spectators	Ongoing	Policy and procedures. Regular breaks and access to drinking water Appropriate clothing, footwear and protections against prevailing weather conditions. Contingency place for adverse weather	2023	Reviewed Annually – 2023 July 2024
<b>Electrical</b>	2025	A,B,C	1	F,I,R	1	Restrict the use of electrical cords outdoors  All electrical equipment used has had test n tag completed	Management to monitor  Management and Host are reducing the likelihood of this occurring to rare because they are restricting the use of electrical cables outside	Board/Host	Ongoing	Email procedures to all team managers Verbal communication to all participants at Opening Ceremony Constant managing with ROU occupants	2025	Annually

Ground penetration/underground surface strike	2025	A,B,C	1	F,I,R	2	Ground penetration not to occur within two metres of underground service Structures to be weighted down where possible If ground penetration is required Before You Dig Australia will be contacted before the action	Communication between Board and Host to monitor and manage will reduce this to unlikely with the preferred structure erection being weighted down with sandbags, etc.	Board/Host	Ongoing	Constant monitoring and managing during the event	2025	Annually
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Risk Management Policy updated and approved 8<sup>th</sup> July 2025

D Terry - Chairman